

RFP 00031 Questions and Answers:

1. Is there a page limit?

There is no specified page limit.

2. For the general sections (1.0, 2.0 and 3.0) can we simply write once under each general area the statement: the offeror understands and will comply?

Yes, The specific answer to this question is found in Section 1.51. Organization of Proposal:

1.5.1 Organization of Proposal. *Offerors must organize their proposal into sections that follow the format of this RFP, with tabs separating each section. A point-by-point response to all numbered sections, subsections, and appendices is required. If no explanation or clarification is required in the offeror's response to a specific subsection, the offeror shall indicate so in the point-by-point response, or utilize a blanket response for the entire section, with the following statement:*

“(Offeror's Name)” understands and will comply.

*An offeror making the statement “Refer to our literature...” or “Please see www.....com” may be deemed nonresponsive or receive point deductions. If making reference to materials located in another section of the RFP response, specific page numbers and sections must be noted. **The Evaluator/Evaluation Committee is not required to search through literature or another section of the proposal to find a response.***

3. In Section 4.0 which I assume is the main narrative, there are several numbered items which appear to overlap e.g. 4.3.2 and 4.3.8. and 4.3.7 and 4.3.10. Perhaps I am missing the intent of the elements. but could you clarify this for me?

First part of this question refers to sections 4.3.2 and sections 4.3.8:

4.3.2 *Describe all services to be provided under this In-Home/Reunification services project. Include average timelines for provision of each service. Include average frequency of service provision duration and anticipated number of families and children to benefit from each service category. Address each of the following service categories that are applicable to your project: supervised visitation, transportation, parent education activities, family behavior skill building, organizational skill building, Family Group Decision Making meetings, family resource room, consultation and others.*

4.3.8 *How will your program address In-Home/Reunification services.*

While they do appear to overlap in the request for information, 4.3.2 requests a detailed narrative of the service provision, whereas 4.3.8 requests an overview of the project.

The second part of this question refers to the following sections 4.3.7 and 4.3.10:

4.3.7 *Who will make the decisions on which families to accept for services. How will your project prioritize, if demand for service is greater than you can supply?*

4.3.10 *How will you prioritize if service demand is more than supply?*

The request for information in section 4.3.2 is for who will make the decision for services please include that as part of your response. It is agreed that including this question twice is redundant with section 4.3.10, it is requested that the information be placed in both sections.